

WALKERINGHAM PARISH COUNCIL BURIAL BOARD

Report of the meeting of 22nd November 2023

Present: - Cllr Roberts (Chairman), Cllr Vessey (vice chairman) Cllr Heath, ,Mr Dalton, (Maintenance), Mr. P chipp Mrs Derbyshire (secretary) Mrs Whitlam

BB193/23 CHAIRMAN'S REMARKS Cllr Roberts welcomed everyone to the meeting.

BB1194/23 APOLOGIES Cllr Steele (previous engagement)

BB195/23 DECLARATIONS OF INTEREST Mr Dalton (salary)

BB196/23 REVIEW MEETING OF NOVEMBER 2021 no comments

a HEADSTONES it was agreed that Mrs. Derbyshire would make contact with the family of Andrew Atkinson D89 (Mrs.J.Hayward) to arrange the removal of the temporary headstone (a drum) that was placed on the grave. Mrs Derbyshire will liase with Cllr Roberts during this communication.

BB197/23 . REMOVAL OF SPOIL Mr Dalton has confirmed that the spoil does not need removing at this time and that Ollie will be contacted when required.

BB198/23 REVIEW AND UPDATE CEMETERY RISK ASSESSMENT Cllr Roberts reviewed in 2021,with regard to water pollution. He has confirmed that the trees are not in the risk assessment as it is not possible to predict any disruption caused. Viking trees have inspected the trees and have reported that to treatment is required this year..

BB199/23 MANAGEMENT OF CEMETERY

- a. Salary of the Secretary. It was confirmed that Mrs.Derbyshires salary will be paid by the Parish Council
- b. Post and telephone costs. Remain at £50.00
- c. Office supplies Increase to £60
- d. Fees. Mrs Derbyshire is to do a comparison with other cemeteries in the area and report back to the Burial Board with costs before a decision is made re: fees.

BB200/23 MAINTENANCE OF CEMETERY

a Salary for Maintenance Mr Dalton declared an interest and left the meeting.

It was agreed to increase Mr Dalton's salary to £15.50 per hour from 1st April 2024. Total for year 170 hours @ £15.50 = £2960 pa. To be reviewed annually.

Mr Dalton returned to the meeting.

b Grass cutting and Weed killing Green Thumb. Parish Council agreed a fixed price of £95 for 3 years. They have completed 1 treatment so far. 2 years remaining on contract

c Fuel for equipment. Increased to £60.

d Bin Rota Mrs Derbyshire has drawn up a new bin rota and a copy has been given to all Burial Board members , Cllr Roberts has kindly said that he will step in if required.

e. Lawn mower servicing £100

BB201/23 FUTURE DEVELOPMENT OF THE CEMETERY.

- a. Mrs. Derbyshire has agreed to meet with Mr. Dalton to measure out any increase in the paths and to get quotes for any works that may be carried out. When all quotes are in the information will be given to the Board for discussion.

BB202/23 CEMETERY IMPROVEMENT FUND Following addition of £250 by Parish Council on 1st April 2024 will be £1712

FOR PARISH COUNCIL ATTENTION

Add £250 to Cemetery Improvement

Path extension proposal and deferral

Meeting closed at 8.00pm