



# Walkeringham Neighbourhood Plan

Neighbourhood Plan Review - Steering Group Meeting

## MINUTES

1 October 2025

7.30pm - Walkeringham Village Hall Committee Room

- Present: Cllrs: P Roberts (Chair), S Beard, M Dilly  
Non-Cllrs: R Hirst, J Steel, P Watson, C Isle and A Hayward (Parish Council Clerk)  
BDC Representatives: W Wilson, Lead Neighbourhood Planner and M Fukunaga, Senior Planning Officer (Policy)
- Public: 0
- NP22/25 Chair's Welcome and Opening Comments**  
Cllr. Roberts welcomed everyone to the meeting.
- NP23/25 New Members**  
Cllr. Roberts introduced new members John Steel and Richard Hirst to the Steering Group.
- NP24/25 Election of Vice Chair**  
It was decided to defer the election of Vice Chair until the next meeting when it is hoped more members would be present. It was noted that the role would not be too onerous and for the most part would involve standing in for the Chair at meetings in his absence.
- NP25/25 Apologies Received**  
Apologies were received from the following members:
- Cllr. Vessey (other commitment)  
Cllr. Heath (family commitment)  
Cllr. Hooton (family commitment)  
C Howard (family commitment)
- It was agreed to accept the apologies and reasons given.
- The following members were absent:  
Cllr. Derbyshire  
J Clayton
- NP26/25 Declarations of Interest**  
No declarations of interest were made in relation to items on the agenda.
- NP27/25 To approve minutes of the last meeting**  
The draft minutes of the meeting held on 19<sup>th</sup> May were approved as a true record.
- NP28/25 Neighbourhood Plan (NP) Government Funding**  
Will Wilson reported that the funding picture had not changed since the last meeting. The recent online meeting with Locality had not been useful, partially due to the main representative from Locality, Dave Chapman, not being able to attend. A rescheduled online meeting with Locality has been set for 15<sup>th</sup> October. Members were encouraged to attend to put questions to Locality about how best to progress the NP Review without Government funding.
- NP29/25 Progressing the Neighbourhood Plan Review**  
There was a general discussion about the practicalities of embarking on any further in-depth public surveys at this stage of the process given the lack of Government support and funding. Some members were of the opinion that further surveys were not needed as the feedback from the Know Your Place (KYP) events broadly



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mirrored the feedback from surveys carried out during the formation of the Neighbourhood Plan. Others argued that some further public consultation might be appropriate given the changes in the village since adopting of the NP.

Will Wilson informed the Steering Group that other villages were carrying out reviews and some groups felt that they had received a clear enough steer from the feedback from their KYP events to progress. He commented that it is a judgment call for the Group in terms of whether they already have enough of a grasp on the community aspirations to commence the review. It was noted that, as part of the process of reviewing the NP, there would be two more occasions when the public would have the opportunity to comment on the draft NP review in the form of statutory consultations.

It was decided that there was no need for further public consultation at this stage. The agreed way forward would be to commence the review taking into account notes from the scoping documents, the KYP feedback, BDC Local Plan and any revised legislation since the adoption of the NP. Professional advice and guidance would be sought as required. Will Wilson/Mariko Fukunaga would continue to attend the review meetings and offer guidance where appropriate however their time was limited due to other work commitments. A co-ordinated approach to the process of reviewing the NP by breaking down the sections of the NP into thematic groups would be adopted. Will Wilson to forward a suggested schedule on which to structure future meetings.

There was some discussion about who would write up the amended sections and how this would be incorporated into the original NP. Given the lack of funding from Government, it was suggested that thought be given to approaching people with a planning background and also think about contacting Planning Consultants for quotes to carry out the work and inviting them to 'pitch' for the work. Paul Watson commented that he might know someone with a planning background who might be prepared to get involved.

The importance of setting a timeline and adhering to deadlines was discussed and noted.

### **NP30/25**

#### **Date of Next Meeting**

The next meeting to take place on 4 November 2025 at 7.30 in the village hall.

Meeting Closed at 20.41

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P Roberts, Chair