

WALKERINGHAM PARISH COUNCIL BURIAL BOARD

Report of the meeting of 14th November 2025

Present: - Cllr Roberts (Chairman), Cllr Heath, , Mr Dalton, (Maintenance), Cllr Hector, Mrs Whitlam. Mr. Chipp Mrs Derbyshire (Secretary)

BB212/25 CHAIRMAN'S REMARKS Cllr Roberts welcomed all to meeting.

BB213/25 APOLOGIES Cllr Vessey(vice Chairman) (previous engagement) Mrs. Hayward (Secretary)

BB214/25 DECLARATIONS OF INTEREST Mr Dalton (salary)

BB215/25 REVIEW MEETING OF NOVEMBER 2024 no comments

a HEADSTONES we are currently awaiting the repositioning of one Headstone.

BB216/25. REMOVAL OF SPOIL Mr Dalton has reported that although there is a large amount of spoil at the cemetery he feels confident that most of it will be used to infill a number of plots. Any excess left over can be removed by Ollie at a later date.

BB216/25 REVIEW AND UPDATE CEMETERY RISK ASSESSMENT agreed to include management of trees in the Risk Assessment and they be inspected by a BDC approved tree surgeon every 3 years. Last inspected by Viking Trees in Sept 2025 who reported that no action was required this year.

BB217/25 MANAGEMENT OF CEMETERY

- a. Salary of the Secretary. To be determined by Clerk to Parish Council
- b. Post and telephone costs. Remain at £50.00
- c. Office supplies remain at £70
- d. Fees. Mrs Derbyshire has implemented the agreed increase in Fees from last years meeting and increases have been forwarded to local Funeral Directors.

BB218/25 MAINTENANCE OF CEMETERY

a Salary for Maintenance Mr Dalton declared an interest and left the meeting.

It was agreed to increase Mr Dalton's salary to £17.25 per hour with effect from 1st April 2025. (an increase of £1.00 per hour) which equates to a 6.2% Total for year 170 hours @ £17.25 = £2932.50 pa. To be reviewed annually.

Mr Dalton returned to the meeting.

- b Grass cutting and Weed killing Green Thumb. Parish Council agreed a fixed price of £95 for 3 years This contract still has 1 year to run.
- c. Mr Hector has requested that we check which weedkillers we are using and to check whether they are kind to wildlife. Mrs Derbyshire to meet with Mr Hector to look at alternatives.
- d. Fuel for equipment. Increased to £80.
- e Bin Rota A new rota has been issued to all members present, all members volunteered to take a part in putting out the bins, Mr Dalton and Mr Chipp pointed out that they often put the bin out when they are at the cemetery.

BB219/25 FUTURE DEVELOPMENT OF THE CEMETERY.

- a. Mrs Derbyshire pointed out that she has had difficulty finding a firm that are willing to undertake the work of placing new pathways at the cemetery's. Mr Hector felt that his neighbour (a landscape gardener) may be interested and was happy to have a conversation with him. It was agreed that a way forward may be to use interlocking plastic grid pathways , this would enable Mr Dalton to mow over it.

- b. Cllr Heath queried whether there was enough space in the cemetery for us to continue to take Non-parishioners for burial, currently there is approx. 20 available plots left in row E and another 32 spaces in Row F .(ground permitting).it was agreed that with an average burial of 5 a year it would only take 4 years to fill row E. The committee felt that we needed to take into consideration whether we could continue to offer plots to non-parishioners. Cllr Roberts agreed to discuss with the Parish Council at the next meeting, Mrs Derbyshire agreed to contact ICCM (institute of cemetery and crematorium management) for advice and has requested to attend the parish council meeting.

BB220/25 CEMETERY IMPROVEMENT FUND Following addition of £250 by Parish Council on 1st April 2025 will be £2212.00

BB 221/25 CEMETERY BUDGET REQUIREMENTS FOR 2026/27 Total amount, excluding the salary of the Secretary, will be £3686

FOR PARISH COUNCIL ATTENTION

Add £250 to Cemetery Improvement Fund

Cllr Roberts to discuss with Parish council the possibility of restricting burials to parishioners only due to limited space in cemetery.

Path extension proposal and deferral

Meeting closed at 8.40