Walkeringham Neighbourhood Plan

Neighbourhood Plan Review - Steering Group Meeting

MINUTES
3 February 2026
7.30pm - Walkeringham Village Hall

Present: Cllrs: P Roberts (Chair), M Dilly, I Heath and A Vessey
Non-Cllrs: C Isle, C Howard, P Watson, J Clayton and A Hayward (Secretary)
BDC Representatives: W Wilson, Lead Neighbourhood Planner & A Kamerka, Planning Officer, Neighbourhood Planning (attended online)

Public: 0

NP64/26 **Chair's Welcome and Opening Comments**
Cllr. Roberts welcomed everyone to the meeting.

NP65/26 **Apologies Received**
Apologies were received from the following members:

P Hooton (other commitment)
J Steel (illness)

It was agreed to accept the apologies and reasons given.

The following were absent from the meeting:
S Beard and R Hirst

NP66/26 **Declarations of Interest**
Policy 15 - J Clayton declared a pecuniary interest in discussions pertaining to Policy 15

NP67/26 **To approve minutes of the last meeting**
The draft minutes of the meeting held on 13 January 2026 were approved as a true record.

NP68/26 **Appointment of a Consultant – BDC Draft Proposal**
W Wilson presented a BDC draft outline proposal to support the Steering Group with the production of a draft Neighbourhood Plan detailing the work required up to the point of submission (Regulation 15 stage). The draft proposal had been given to the BDC Legal Team to review and formulate an hourly rate. The final proposal would be submitted to the group once the Legal Team had signed it off.

It was agreed that a second quotation should be sought based on similar lines to the BDC proposal. Helen Metcalfe, the planning consultant employed to write the original Neighbourhood Plan, would be approached to provide a quote.

NP69/26 **Next Steps/Preparation Work**
Various suggestions were made in terms of preparation which the Steering Group could be undertaking whilst waiting to appoint a Planning Consultant. These were outlined as follows:

- Update list of companies operating in Walkeringham (business survey).
- Review the green spaces and vistas.
- Develop a pro-forma to send out to site owners of allocated sites to ascertain whether the site is still available and if so, timeframes and their intention/aspirations for their site(s).

Will Wilson also informed the Steering Group that there had been some recent changes to the National Planning Policy Framework (NPPF) which would likely have some impact on the look of the revised Neighbourhood Plan. Although details were still being absorbed and understood, the first indications are that

the revised NP plan may become more streamlined as the NPPF is likely to deal with some of the aspects currently dealt with the Neighbourhood Plan.

NP70/26 **Date of Next Meeting**
To be agreed once the quotes had been received.

Meeting Closed at 20.26

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P Roberts, Chair