



**Minutes of Annual Meeting of the Parish Council held on 20 May 2026 at Walkeringham Village Hall at 7.30pm**

**Present:** Councillors: Hooton (Chair), Roberts (part of meeting), Dilly, Glossop, Heath, Hector, Derbyshire, County Cllr. Robertson (part of meeting) and A Hayward (Clerk)

Members of Public: 0

Cllr. Roberts opened the meeting and stepped down as Chair. Cllr. Roberts then formally resigned from the Parish Council and left the meeting. Members extended their thanks to Cllr. Roberts.

060/26

**Elect a Chair**

Cllr. Hooton was nominated, proposed and seconded for the position of Chair. There were no other nominees. Cllr. Hooton was voted in as Chair.

061/26

**Signing of Chair's Declaration of Acceptance of Office**

Cllr. Hooton signed the Chair's declaration of Acceptance of Office.

062/26

**Elect a Vice Chair**

Cllr. Derbyshire was nominated, proposed and seconded for the position of Vice Chair. There were no other nominees. Cllr. Derbyshire was voted in as Vice Chair.

063/26

**Apologies for absence**

Cllr. Vessey (family commitment)  
Cllr. Abell (family commitment)

**Resolved:** to accept the apologies and reasons given

District Cllr. Limber was also absent from this meeting.

064/26

**To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interest.**

None received.

065/26

**Approval & Signing of Minutes**

The minutes of the meeting held on 15 April 2026 were discussed, proposed, seconded, voted and signed by the Chair as a correct record.

066/26

**Councillors' Reports and Updates**  
**County Councillor's Report**

**COUNCIL**

Highways additional funding – with additional £19m secured through EMCCA and an additional loan secured, the council is now investing £183m in highways this capital year, which will allow year 2 capital projects to be brought into year 1 and additional projects added. This is allowing significant front loading of projects to improve the state of our highways.

Pothole Pro machines delivered – One will be located in Bassetlaw from what has been briefed.

Right first-time fixes to potholes is now being fully rolled out. Residents will recognise these repairs as they will be square/rectangular or L shaped and will be sealed around the edge of the defect.

Household waste recycling – Many issues reported due to volume of users since extended hours were brought back in. Retford site is inadequate and a long-term solution is being looked at but in the short term, the council are working with Veolia to identify any improvements that can be made

Consultation launched on discretionary school transport for faith schools has been launched. This does not affect statutory home to school transport but is a discretionary scheme the council has run to support families who make the choice to send children to faith schools that are not their local catchment school. Parents can give feedback by filling in the consultation questionnaire on the council's website.

Progression is being made on the additional crossing of the Trent. We are now engaging Lincolnshire CC at the officer and at councillor levels and we are arranging a meeting between our council leader and the Lincolnshire regional mayor. I am also in discussions with West Lindsey District Councillors to understand how we can come together and champion the scheme from both sides of the river.

#### **COUNCILLOR**

Another village walkaround is being planned for June 10<sup>th</sup> @ 18:00. It would be great to see any residents if they want to discuss any matters.

Councillor Divisional Fund – All allocated. This is benefitting 11 community groups, including Walkeringham village hall committee to facilitate some community events, Beckingham gardeners' society and Misterton adult swimming club

I recently walked the 30-mile Nottinghamshire length of Chesterfield canal in support of Sheffield Children's Hospital. If anyone wishes to donate to the charity, details are on my social media.

#### **VILLAGE**

No feedback has yet been received from the area flood manager about the possibility of some alterations to the FAS junction. I am chasing this.

A161 resurfacing – No date has been confirmed yet. I am chasing this. Alterations to the timings of the capital plan delivery have been made due to the additional projects being completed following the additional investment. As soon as I am made aware, I will circulate.

*Cllr. Robertson left the meeting.*

#### **District Councillor's Report**

Not received.

#### **Neighbourhood Plan Review**

The Clerk reported that the Neighbourhood Plan review was progressing well. Landowners with allocated sites are to be contacted to check the status of the sites and their plans for the future development.

#### **Village Gateway Signs**

The Clerk presented the final pattern before it goes to the foundry for casting. No further changes were made.

#### **New PC Website**

Cllr. Heath reported that work continues on the new website. Cllr. Heath and the Clerk to meet to discuss what further work is needed before it can go live.

#### **New Benches**

Cllr. Hooton had identified a number of suitable places for the installation of new benches. These were as follows:

- PC Cemetery, Mill Lane (a member of public has agreed to pay for this)
- North Moor Road (opposite West Moor Road), right-hand side of bus shelter
- Outside the Primary School, right-hand side of bus shelter (a member of public has agreed to pay for this)
- Top of Fountain Hill Road

It was also suggested that a table and benches be installed near the canal on land managed by the Parish Council. Funding of some of the benches to be discussed further at the next meeting. Cllr. Hooton to investigate possible grant funding and donations.

067/26

### **Matters for Consideration**

#### **1. Approval of Annual Insurance Premium**

The Clerk advised that the insurance premium quote for 2026/27 was £706.41.

**Resolved:** to accept the quotation provided by Zurich.

#### **2. Approval of the 2027 Parish Council Meeting Dates**

**Resolved:** to continue to hold the monthly parish council meeting on the third Wednesday of the month except for August when the Parish Council will be in recess.

#### **3. Councillors' Roles and Responsibilities**

The Councillors' roles and responsibilities were reviewed and the following changes made:

- Cllr. Hector to take over as Co-ordinator of the newsletter distribution.
- Cllr. Beard to oversee and update the Health and Safety Risk Assessments
- Cllr. Heath to join the Village Hall Committee as the PC Representative
- Cllrs. Beard and Hector to attend future NEBF and Parish Forum meetings

#### **4. Review of Parish Council's Policies and Procedures**

The current policies and procedures were reviewed

**Resolved:** to agree the current policies and procedures with no suggested amendments. To consider adopting the draft Biodiversity Policy. To be reviewed in more detail at the next meeting.

#### **5. Approval of Internal Auditor for 2026/27**

**Resolved:** To retain the current Auditors, D Turner & Co.

#### **6. Review Parish Council's Risk Management Policy and Emergency Plan**

The Risk Management Policy and Emergency Plan were reviewed. The Emergency Plan to be updated and presented at the next meeting for approval. The Parish Council's Health and Safety Risk Assessments to be reviewed to ensure that they are still fit for purpose.

#### **7. Review the Parish Council's Standing Orders and Financial Regulations**

No changes suggested.

#### **8. Annual Governance Accountability Return (AGAR) 2025/26**

Review and Approval of the Annual Accountability Return (AGAR) 2025/26

- a) Internal Audit Report – The Clerk reported on the internal audit. Records had been kept in good order, and no issues or questions were raised by the Internal Auditor.
- b) Approve and sign 2025/26 AGAR.

The following were reviewed, approved and signed by the RFO and Chairman as required:

- i. Section One of the AGAR, Annual Governance Statement
- ii. Section Two of the AGAR Accounting Statements

The notice of public rights would be from 4 June 2026 to 15 July 2026. All documents to be uploaded to the new Parish Council website in line with the Account and Audit Regulations

#### **9. Funding for Online Event Diary**

Cllr. Heath presented the new Walkeringham online event diary which he had developed. It was felt it was an excellent way of bringing together events in Walkeringham by creating an easy access solution that is free and user-friendly for residents.

**Resolved:** to fund the IT costs associated with the online diary which was estimated to be in the region of £150/annum. Cllr. Heath was thanked for the work he had done on this.

#### **10. Additional Emergency Equipment Storage**

Cllr. Heath reported that the 10' storage container is now at full capacity after the delivery of 50 cones and 20 plus road signs. It was agreed to obtain prices for a 20' containers

#### **11. Lengthsman Agreement 2026-2029**

**Resolved:** to extend the Lengthsman Agreement until and including 2029. The annual payment is currently £1,150.

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### **Consultations/Upcoming Events**

- Notts ALC AGM: 21 October 2026 at Calverton village hall
- Parish Forum: 4 June 2026 (via Teams) – Cllrs. Beard and Glossop agreed to attend
- Via East Midlands: consultation on proposed bus stop clearway in front of the Fox and Hounds.  
**Resolved:** to suggest that a safer location might be in front of the village hall where there is more visibility and the bus stop can be located so as to not obstruct the view.

069/26

### **Cemetery Matters**

Income Received (April/May): £600.00

### **Burial Board Meeting**

It was agreed to hold an additional Burial Board meeting to discuss Cemetery capacity and possible ways in which to increase capacity and/or tighten the current regulations. The Secretary of the Burial Board to be asked to arrange a meeting at her convenience.

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### **1. Financial Matters**

Financial Report as at 20/05/2026:

Income for the financial year to date:	£26,860.01
Expenditure for the financial year to date:	£12,755.57
Balance	£57,265.94

The first instalment of the 2026/27 precept amount to £23,124.50 had been received.

### **2. Payment Approval**

The following payments were proposed, seconded, voted and agreed.

Amount £	Payee	Matter
1,176.54	Staff	Salaries and expenses
405.60	MKS Groundcare	Grass cutting
2,400.00	KB Gardens	Spring dyke clearance
706.41	Zurich Municipal	Annual insurance premium
114.00	RCAN	Annual subscription
60.00	Chesterfield Canal Trust	Annual subscription
35.00	Walkeringham Village Hall	Hall hire
4,000.00	Walkeringham Village Hall	2026/27 Donation
400.00	Walkeringham Primary School	2026/27 Donation
350.00	Friends of Walkeringham School	2026/27 Donation
350.00	Misterton Swimming Club	2026/27 Donation
200.00	Knit and Natter	2026/27 Donation
150.00	Beckingham & District Gardeners' Club	2026/27 Donation
350.00	Five Villages First Responders	2026/27 Donation
75.00	Lincolnshire County Scouts	2026/27 Donation
95.00	Green Thumb	Cemetery grass treatment

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### **Village Maintenance Issues**

#### **Priority List**

The priority list was reviewed and updated accordingly.

#### **Reports of New Faults, Repairs & Defects**

- Further complaints had been received about the state of the Churchyard. Clerk to follow up on previous correspondence with the Diocese.
- It was reported that a tanker regularly parked on Fountain Hill causing an obstruction to other road users and for residents in the area. Cllr. Beard agreed to check with the DVLA in terms of the legality of parking a company tanker on a residential street. Clerk to report to NCC Highways.

- Narrow pavement on North Moor Road/Fountain Hill – Cllr Glossop to make an informal request to the landowner to trim back the hedge as it was now an causing an obstruction to pedestrians.

072/26

**Planning Matters**

**New Planning Applications**

**Construction of 16 Dwellings with Associated Access, Landscaping and Car Parking**

Land Fronting Stockwith Road Walkeringham South Yorkshire

Ref. No: 26/00321/FUL

**Resolved:** to comment that the character, style and density of the planning application is contrary to Policy 12 of the Neighbourhood Plan. The site is an allocated site in the Neighbourhood Plan so in principle the Parish Council does not oppose development here. A proposal which is more sympathetic with the character of the village and of a linear design would be preferred.

**Bassetlaw District Council Planning Decisions**

**Demolish Existing Outbuildings and Conservatory and Erect Single Storey Rear Extension**

**East View Station Road Walkeringham South Yorkshire DN10 4JN**

Ref. No: 25/01325/HSE

Decision: GRANT

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**Correspondence (not dealt with elsewhere on the agenda)**

NALC – Councillor Training Courses.

Clerk to look into Full Council training ideally to take place in-person at the village Hall. Additionally, Cllrs. Hooton and Derbyshire to attend Charing Skills training.

074/26

**Councillors’ reports and items for inclusion on the next agenda**

075/26

**Date of the next meeting**

The date of the next Parish Council meeting was agreed as Wednesday 17 June 2026 at 7.30pm in the village hall.

Meeting closed: 9.14pm

Signed .....

Date .....